

# Moving Your Face-to-Face Trainings Online



## What's Motivating the Move Online Now?

- Travel restrictions
- Reduced over all costs
- Covid-19
- "Flygskam"

## Other Benefits of Moving Everything Online!

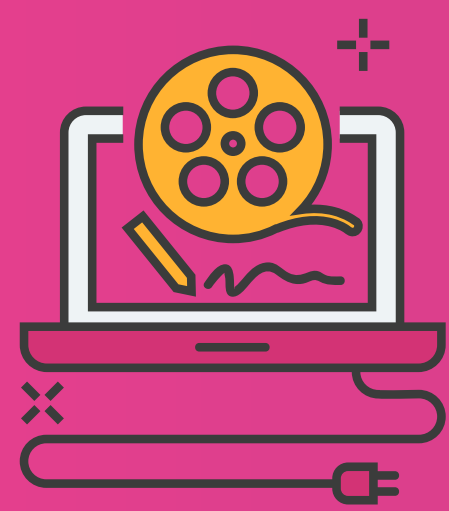


- Reduce time away from work
- Environmental concerns
- More diverse groups  
Geographically and relevance to the course
- Reduce costs
- Flexibility

## How to Quickly Apply a Blended Approach to Make Your Face-to-Face Learning Happen

The following is an approach that can be used to turn a face to face event into a virtual training:

- 1 Look at the L&D Portfolio
- 2 Address the proposed schedule
- 3 Analyse each program
- 4 Breakdown the existing schedule  
Structural elements  
Knowledge transfer sections  
Assignments and tasks
- 5 Create new structure
- 6 Create content
- 7 Review and Adjust
- 8 Sign off Program
- 9 Launch Program
- 10 Evaluate and Adjust



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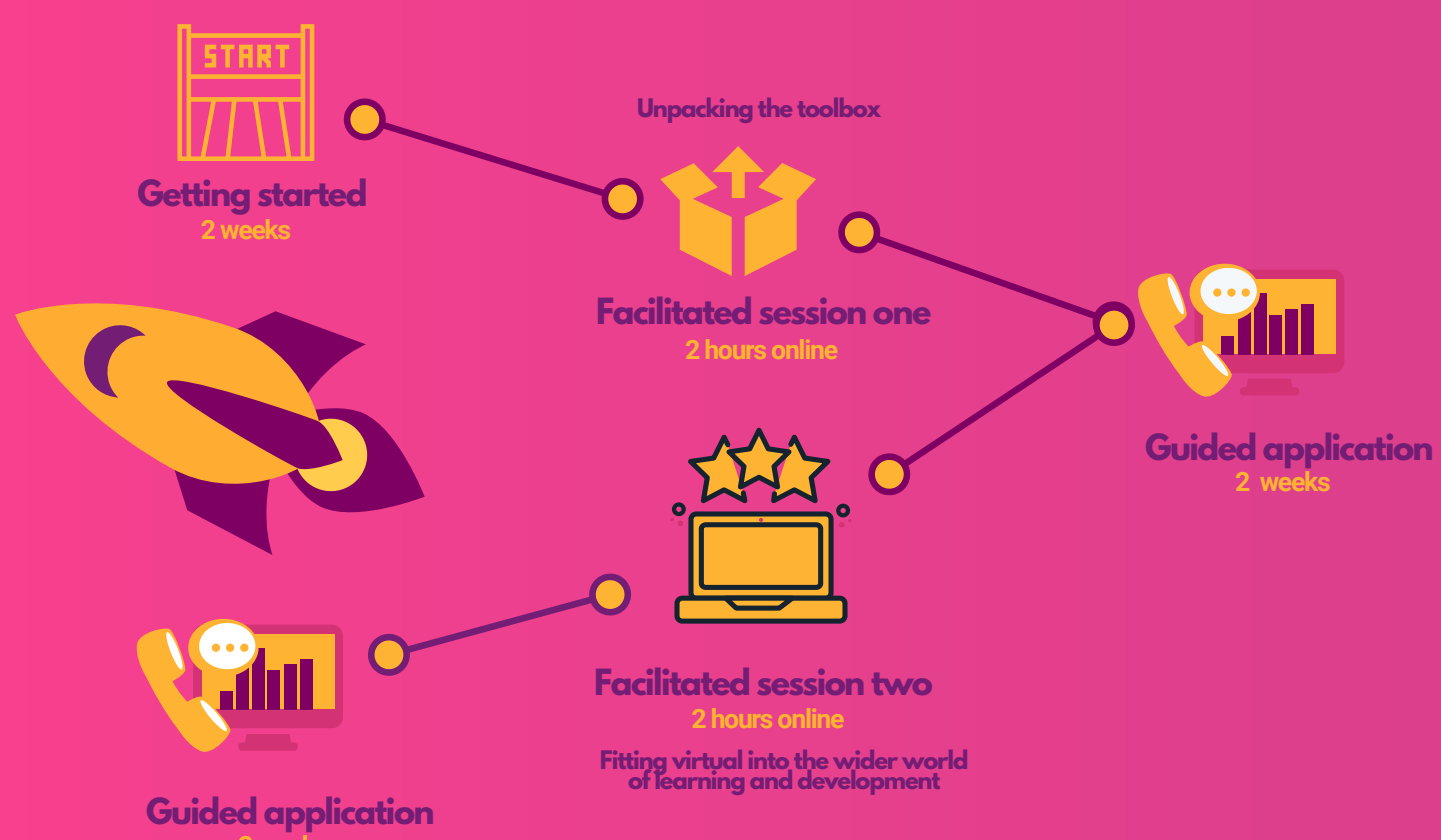
## Conducting Effective Virtual Trainings



### Learn how to conduct effective virtual trainings with this online program

The Conducting Effective Virtual Trainings program is a practical training program designed to get Learning and Development professionals up and running in the virtual environment. It is designed for those who need to deliver engaging virtual Learning and Development Initiatives.

The aim is to provide experienced classroom facilitators with a toolbox and an approach of how to be equally successful online. It can also give designers and subject matter experts insight into where Virtual elements fit within the blended approach and how to succeed when doing so.



## PROMOTE®

### Target group

Learning and Development professionals, instructors and trainers delivering training online or face to face programs.

[Register for the program](#)

